



JOB DESCRIPTION

Job Title:	Postdoctoral Research Associate (12 months)
Department / Unit:	History
Job type	Full time, Fixed Term - Professional Services
Grade:	RHUL 7
Accountable to:	Dr Matthew Smith
Accountable for:	None
Purpose of the Post	
<p>Inclusive Histories is a collaborative research and schools engagement project aiming to support the more inclusive teaching of British political history and the story of the struggle for rights and representation as set out in the AQA Thematic GCSE specification, <i>Britain: Power and the People: c1170 to the present day</i>. As Research Associate you will play a key role in researching stories in this struggle that foreground the voice, experience and agency of traditionally marginalised groups across the nineteenth and twentieth centuries. This research will be undertaken using the archives and collections of the Bishopsgate Institute, Black Cultural Archives, British Film Institute and the London Archives.</p>	
Key Tasks	
<ul style="list-style-type: none"> • Reviewing the latest relevant literature and, under the direction of the Project Lead and Project Co-Leads, liaising with project partner experts to help identify promising avenues of research in the collections of Bishopsgate Institute, Black Cultural Archives, British Film Institute and the London Archives for the nineteenth and twentieth century topics covered in AQA's <i>Power and the People</i> specification. • Researching stories which foreground the voice, experience and agency of traditionally marginalised groups in the struggle for rights and representation linked to the topics outlined in <i>Power and the People</i>. • Mentoring and supporting up to three community researchers undertaking complementary research projects. • Organising, under the guidance and at the discretion of a project partner, a half-day participatory research workshop for up to 12 members of the public to support the project's goals. 	

- Maintaining a record of your research activities and findings, for which training will be provided.

From this research you will contribute to the following:

- Project website blog - approximately 10x 500-word blogs detailing your findings and or case studies from your research.
- Project website primary sources compendium - as you discover useful sources you will send quotes on to the Project Officer, accompanied by your analysis of their significance, to be added to the website's compendium of primary sources.
- The writing, submission and revision of manuscripts to be submitted for publication in appropriate peer-reviewed journals, collaborating with other RAs and the wider project team.

All RAs will also be asked to:

- Present videos based on their research (optional).
- Contribute to the preparation and presentation of your research findings at project meetings, teacher CPD days, and conferences.
- Carry out any other duties as are within the scope, spirit and purpose of the job as requested by the Project Lead.

Duties and responsibilities may be amended by the Project Lead as necessary, in consultation with the post-holder.

Other Duties

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the University. The post holder will be expected to undertake other duties as appropriate and as requested by their manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

Internal and external relationships

The following list is not exhaustive, but the post holder will be required to liaise with: the project team (including the Project Lead, Project Co-Lead, the Project Officer, and nominated staff at project partner organisations), consultant teachers, and other Royal Holloway academic and professional service staff.

PERSON SPECIFICATION FORM

Job Title: Postdoctoral Research Associate

	Essential	Desirable
Knowledge, Education, Qualifications and Training		
Degree in relevant subject area	X	
PhD in relevant subject area	X	
Knowledge of research techniques	X	
Knowledge of nineteenth and twentieth century political and social history		X
Skills and/or Abilities		
Excellent research skills, including search and synthesis	X	
Proven ability to analyse and write up findings	X	
Ability to factor Equality, Diversity and Inclusion principles into research practice	X	
Ability to present complex information effectively to a non-academic audience		X
Ability to write reports and papers accurately and clearly	X	
Excellent communication skills	X	
Excellent attention to detail, including meeting deadlines	X	
Ability to work independently and proactively	X	
Confidence with the Microsoft Word and Teams	X	
Experience		
Experience of working in a research environment	X	
	X	

Experience of conducting research using nineteenth and twentieth century sources		X
Experience of researching nineteenth or twentieth century political or social history		X
Experience of presenting research to non-academic audiences		X
Experience of coordinating community-focused participatory research		X
Experience of hybrid working		X